

Hampshire LOC
Minutes of Meeting
Wednesday 03 November 2020
Conference Call

1.	Welcome:	Action
	<p>Anne welcomed everyone to the meeting</p>	
	<p>Present:</p> <p>Bill Vance, Anne Gill (Chair), Anthea Reid, Adam Knizat, Steve Rowley, Bryony Allen, Gina Graham, Helena Jenkins-Hewes and Roisin Carruthers</p>	
	<p>In attendance:</p> <p>Ian Silk. Jane Bell, Helen Haslett</p>	
	<p>Apologies:</p> <p>Denise Connor, David McCluskey</p>	
	<p>Conflict of Interest Declaration of Members:</p> <p>No declarations received.</p>	
	<p>To Approve Minutes:</p> <p>23 September 2020 - Minutes of Meeting were approved as read.</p>	
6..	<p>Matters arising not on the agenda:</p> <p>23 September 2020</p> <p>7.3 Details of NOC sent to all on LOC mailing list promoting sign up Helen H has fed back comments from committee to LOCSU regarding action plan</p> <p>9. Strategic Plan and Clinical Lead Role - It was suggested and agreed that the Strategic Plan objectives need to be more bite size as ambitions at start of process were sound but this has now been superseded by COVID-19. There has been no uptake from committee members to support the clinical lead role on a more localised basis</p> <p>Requests for reports prior to the meeting were initiated and these were sent out with the agenda. No reports were received from PCSE or the LOCSU representative.</p>	
7.	<p><u>Updates:</u></p>	
7.1	<p><u>PCSE</u></p> <p>No update received prior to the meeting.</p> <p>Bryony reported that there have been some problems regarding CET claims for Performers and this originates from individuals having multiple accounts with PCSE.</p>	

	<p>Bill raised a concern that it is difficult to reconcile claims against payments made. Bryony will feed back to Kirsty Adlem at PCSE</p> <p>Bill also raised the issue that not all practices are having the statutory levy deducted from their payments. Bryony will raise with Kirsty Adlem.</p>	<p>Bryony</p> <p>Bryony</p>
7.2	<p>NHS England – South (Wessex) update:</p> <p>There was no representation but received report was submitted and sent with the agenda.</p> <p>No comments were raised at the meeting.</p>	
7.3	<p>LOC Support Unit: (Helen Haslett)</p> <p>NOC events are now being listed on the LOCSU website and publicised by LOCSU – to date five evening events have been listed. Further events to follow.</p> <p>It was agreed that Ian would conduct a Doodle poll of committee members to ascertain which events they wanted to be a part of and then allocate two members to each event responsible for taking notes and feeding back to the committee at the next committee meeting (this does not stop others from joining the webinar.</p> <p>The Q& A sessions will not be recorded but the actual talks will be recorded and made available for download.</p>	<p>Ian</p>
7.4	<p>Primary Eyecare Service: (Jane Bell)</p> <p>A report was disseminated ahead of the meeting and points were discussed.</p> <p>Ongoing problems in Southampton as branches of Specsavers will not sign up to CUES citing capacity issues</p> <p>Boots Above Bar has withdrawn from CUES, again citing capacity issues.</p> <p>The PES Single Point of Access (SPA) went live on Monday 02 November which will be of great benefit to practices taking part in CUES as it will reduce the initial contact significantly. The contact number has not gone out to Southampton GPs because of the optical practice issues outlined. Elsewhere in West And North Hants the number has been shared with GPs, Pharmacists and HES.</p> <p>It was fed back that some practices have been overwhelmed by patients coming through the SPA. It was also raised that, if optical practices do not know the SPA telephone number they will be potentially referring patients back to Eye Casualty at the hospitals. Jane agreed to consider this point and discuss further.</p> <p>A further point raised was that GPs are referring patients with inappropriate symptoms to the MEC/CUES practices resulting in difficult patient conversations following what the patient has been told by the GP practice. Anthea, Helena and Adam have agreed to review both MECS and CUES leaflets in order to suggest a simpler leaflet for GPs to understand. Jane will send them the current leaflets for review and comment.</p>	<p>Jane</p> <p>Jane, Anthea, Helena and Adam</p>

8.	<p>Resolution for any representatives of LOCSU, NHSE, PCSE and CCGs to be excluded from the remainder of this meeting, having regard to confidential nature of the discussion to be transacted.</p>	
9.	<p><u>LOC Chair:</u></p> <p>Chair's report was issued with agenda.</p> <p>Discussion held around engaging more with CCGs and HES. Currently have good engagement with Southampton City, West Hampshire and North Hampshire CCG. Portsmouth, SE Hants and Fareham and Gosport work together and engagement with them has built up through one or two individuals but there is a distinct lack of engagement to look at clinical pathways or discuss alternative options. NE Hants there is no engagement.</p> <p>The Chair has requested that the committee revisit the idea of new members 'buddying' with those that have served longer on the committee. In particular use should be made of Roisin and Steve who are previous LOC members with a wealth of experience and specifically co-opted in order to provide new members with support. One question raised by Steve as a starter was "Who has spoken to the GPs in their area regarding patients that have been sent to them by GPs and not necessarily for appropriate reasons.</p> <p>Small working groups will also help develop individual skills and undertaking tasks such as finding out about referral pathways in conjunction with Anthea is a way of understanding more about how the LOC interacts with others.</p>	
10.	<p><u>Clinical Update:</u></p> <p>Nothing to report other than committee members supporting Anthea to obtain correct information regarding referral pathways from CCGs and HES in local areas as all have their own way of doing things. Committee members are welcome to contact Anthea in order to understand what information she is looking for that can then be published on the LOC website.</p> <p>Anthea is keen to get the 'agreed' pathways on the website so that they are visible to all including the CCGs who agree them along with HES's. This will then enable contractors and performers to report back if a particular pathway does not work, thereby enabling the LOC to follow up with the appropriate body.</p>	
11.	<p><u>Treasurer</u></p> <p>As per report sent out to committee.</p> <p>The handover of the Treasurer's role to Denise has been put back to 06 December 2020 due to latest COVID-19 restrictions.</p>	
12.	<p><u>Business Manager:</u></p> <p>Report sent out with agenda – no comments raised.</p> <p>Interim Meetings of Officers of Committee between full committee meetings, agreed as being potentially useful by the Chair on a monthly basis between full committee meetings have now been set up and invites sent out.</p> <p>The Business Manager has been in touch with West Hants CCG regarding</p>	

	<p>Workforce Development Plan funding for IP training – this was subsequently passed to the STP Allied Healthcare Professionals lead and a response is awaited other than ‘only orthoptists qualify for WDP funding.</p> <p>There has been no further update or sight of draft LV contract from HHFT so Ian will follow up with Genevieve Ryan at HHFT as this has been a HHFT requested service since August when there was already a backlog of patients requiring LV services in the community of West and North Hants.</p>	Ian
13.	<p><u>CCG Updates:</u></p> <p>SE Hants and Portsmouth</p> <p>Bill confirmed that referrals in SE Hants and Portsmouth are going through to QAH via fax as persons unknown at QAH have confirmed to Bill that they do not check emails regularly and faxes are preferred (despite NHSE directive for fax machines to be turned off in favour of NHS email). Referrals are being sent to QAH and St Mary’s as required and due to lack of co-operation GPs have been taken out of the loop despite recommended pathways as published on the LOC website</p> <p>Jane as LEHN Chair will discuss with Anthea and investigate further, the issue over fax machines and email as this is also an outstanding item from the joint meeting held in July this year. Jane is trying to get another meeting organised but is meeting some resistance and has had one request to action via email.</p>	Jane
14.	<p><u>LEHN:</u></p> <p>The notes of the meeting held on 24th September have been shared with the Committee.</p> <p>Jane made a request for a member of the LOC to be a Speaker at virtual Carers in Southampton Lunch. Bryony has volunteered since she has a special interest in Autism. Jane will provide Bryony with the details of who to contact.</p>	Jane/Bryony
15..	<p><u>Any Other Business:</u></p> <p>Nothing further</p>	
12.	<p>Date & Time of next meetings</p> <ul style="list-style-type: none"> • 12 Jan 21 • 09 Mar 21 • 11 May 21 • 13 Jul 21 • 07 Sep 21 • 09 Nov 21 	