

Hampshire LOC

Minutes of Meeting
Tuesday 30 June 2020
20:00hrs

Conference Call

1.	Welcome: Helena Jenkins-Hewes, Jane Bell and Helen Haslett	Action
	Present: Sean Matthews, Bill Vance, Anne Gill, Anthea Reid, Roisin Carruthers Masooma Kassam, David McCluskey, Adam Knizat, Bryony Allen and Denise Connor	
	In attendance: Ian Silk	
2.	Apologies: Gina Graham, Steve Rowley, Kirsty Adlem – PCSE and Kevin Oliver – NHSE (South East Region)	
3.	Conflict of Interest Declaration of Members: No declarations received.	
4.	To Approve Minutes: 30 June 2020 - Minutes of Meeting were approved as read.	
5..	Matters arising not on the agenda: No matters arising	
6.	Updates:	
6.1	<u>PCSE</u> No update had been received prior to the meeting	
6.2	NHS England – South (Wessex) update: There was no representation but the following communication was received. Latest update from the NHSE/ SE Regional Team. 22 June 2020 <ul style="list-style-type: none">• The average GOS payment scheme in its current format will cease at the end of June 2020.• No requirement for GOS forms to be signed by patients.• 10th June 2020 – Emailed link to Hampshire practices to find nearest MECs provider.• 10th June 2020 – Emailed practices letter regarding <i>Minimising nosocomial infections in the NHS.</i>	

	<ul style="list-style-type: none"> 17th June 2020 – Emailed practices with: <i>Reopening of optical service in England letter;</i> <i>Optical SOP 17 June 2020;</i> <i>PPE Wholesalers contacts;</i> and <i>NHSE/I SE Resumption of GOS checklist 17 June 2020</i> 18th June 2020 – Emailed practices with: Application / Notification of NHS mail address. The application template can be accessed via the link below. Existing NHS mail account holders should complete the template so that a record of their existing account can be logged. The template can be completed on any device: https://forms.office.com/Pages/ResponsePage.aspx?id=ggRtz7GGiE-MDDtN5MtALMPHR2CkIDJBvKYSsPysXIIUREg1OVdXM1NORE01NzZUSzdRU1NON0VYTSQIQCN0PWcu 22nd June 2020 – Emailed practices with link to <i>Infection, Prevention and Control</i> (19 June 2020) presentation which was undertaken by colleagues in the South West region: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzVkYjdjNzctNDA1YS00OTY1LWI4OWMtZDZIMjEwMTImN2M1%40thread.v2/0?context=%7b%22Tid%22%3a%2203159e92-72c6-4b23-a64a-af50e790adb%22%2c%22Oid%22%3a%2249ed9a3c-bdf9-4d37-8a7b-f61171a9ad5f%22%2c%22IsBroadcastMeeting%22%3a%22true%22%7d Practices are now routinely being sent the NHSE/I COVID-19 Primary Care bulletin. PCSE have reported that many contractors have not progressed onto eGOS. The SE Regional Team have suggested that PCSE carrying out a webinar event, similar to the one for CUES. PCSE are interested how contractors would like to participate in the webinar? Any suggestions, please email kevin.oliver@nhs.net 	
6.3	<p>LOC Support Unit: (Helen Haslett)</p> <ul style="list-style-type: none"> 01 July will see return of ‘normal’ NHS GOS services and therefore levy payments to LOCs. It is anticipated that there will be a 50% reduction in service due to infection controls at practice level. Contractors should be encouraged to ensure that they have Business Continuity Plans in place to deal with the current situation and contingencies to deal with local lockdowns or practice closure due to infection. Need to take on board requirements of NHS GOS contract re notifications and provision of NHS GOS services. Further guidance awaited nationally on Covid- 19 screening of Optometrists and their staff. E-GOS is creating barriers for practices regarding implementation/installation. Creating compatibility problems with Practice management systems. Not that many practices are signed up yet. PCSE need to understand pressure and additional costs that practices face 	
6.4	<p>Primary Eyecare Service: (Jane Bell)</p> <ul style="list-style-type: none"> UH Southampton are keen to release patients back to community practices for post op cataract service to free up their capacity (approx. 100px per month) PES need to know if Boots are re-opening their branches in Southampton and West Hants. Roisin will follow up 	

	<ul style="list-style-type: none"> • Thurs 02 July sees the launch of IOP reading service for RCH Winchester. On boarding for CUES will also begin for those practices that submitted an Expression of Interest • Thurs 09 July – there will be a webinar launch of CUES for Southampton and West Hampshire • Southampton CCG are contracting CUES up to the end of their existing MEC contract • West Hampshire want the whole suite of potential schemes and plan to contract until March 2022 with the option to extend by 18 months • North Hants are slightly delayed in transferring existing contracts to PES. Like West Hants they want the whole suite of schemes available but will contract separate to West Hants • Helen Haslett volunteered to support Jane with Zoom launch of CUES on 09 July • IOW is close to getting a CUES contract in place but they are slow at present • Frimley Park are interested in the Opera System and an exploratory meeting is being scheduled to see what they actually want from community optometry • VE have emailed via Ian and they are keen to explore potential contracts with LOC/PES 	
7.	<p>Resolution for any representatives of LOCSU, NHSE, PCSE and CCGs to be excluded from the remainder of this meeting, having regard to confidential nature of the discussion to be transacted.</p>	
8.	<p><u>LOC Chair:</u></p> <ul style="list-style-type: none"> • Summary of the South East chairs meeting was sent out to the committee – there was a short discussion around the point on ‘work to rule’ and the impact it could have in certain areas of Hampshire. Work to rule means all good will activity (what optometrists are not paid for) stops. Needs collective agreement to implement. Majority of any additional activity can be covered by a CUES contract. There is a risk to relationship building if implemented in areas where good contact with CCGs has been established so activity could be focussed on specific areas of the county. Sean has an email that was sent to CCGs outside of Hampshire explaining that practices would be using a ‘work to rule’ approach, which could be used as the basis for any communication with CCGs (see attached). • LOC Strategic Plan <ul style="list-style-type: none"> • With the exception of Portsmouth Cluster, all CCG contracts through PES are now following agreed templates. • The discreet roles previously identified may need to change or merge in some cases and will require further discussion. • Review of our progress to date incorporating LOC Needs Analysis document (next meeting) • A review of the Clinical Lead role is required as elements of the role are now covered by Jane Bell as CGPL for PES and Helen Haslett who is the LOCSU Optical Lead for the area. Anthea has said that she will not be able to continue committing a session per week on the role and has therefore stepped down as overall Clinical Lead, and that the role could be split between committee officers, and carried out on an ad hoc basis by individuals to cover Hampshire. In the interim Anthea has been helping to manage referral issues as they have arisen. The issue of managing clinical issues i.e. referral pathways and who will manage clinical queries should be addressed once a new Chair is in situ. • Sean announced that he is stepping down as LOC Chair and from the committee with effect from 27 August 2020 as he and his family are moving away from the area. Anne Gill will be Acting Chair in Sean’s absence until the committee meeting on 08 September when a new Chair will be elected. 	<p>All</p> <p>Chair</p>

9.	<p><u>Clinical Lead:</u></p> <ul style="list-style-type: none"> • Nothing to report on as activity in the area has been mostly PES related 	
10.	<p><u>Treasurer</u></p> <ul style="list-style-type: none"> • As per report sent out to committee. • NHS GOS income set to resume as practices embark on returning to 'normal work'. Being conservative it is not expected that the LOC will get more than 50% of normal levy due to reduced activity in practices. • A proposal will be put forward for the AGM to increase levy payments to ensure sufficient funds available to meet running costs and training provision • There is a potential risk that income could stop again if there is a further spike in Covid-19 cases resulting in further lockdowns especially localised lockdowns. • Committee members to continue submitting claims to Bill/Denise so that they can account for what is owed for committee duties. • 	
11.	<p><u>Business Manager:</u></p> <ul style="list-style-type: none"> • Following enquiry from Mr Kirwan at QAH an expression of Interest questionnaire was sent to practices in the Portsmouth Cluster to identify equipment and availability to support QAH with a community service. Twenty four replies have been received. <i>Now up to twenty-six</i> • Email traffic remains busy and there is a constant flow of information regarding PES activity and LOCSU updates including OFNC. As a result MailChimp mailings are still quite frequent. External CET events are also publicised. Attempts are still being made to engage Portsmouth Cluster and PHT in talks regarding referral pathways through St Mary's or direct. • On holiday 09-12 July. 	
12.	<p><u>CCG Updates:</u></p> <p>Nothing further to report</p>	
13.	<p><u>LEHN:</u></p> <p>Not discussed</p>	
14.	<p><u>AGM 07 July 2020:</u></p> <ul style="list-style-type: none"> • 50 delegates have now signed up for the Virtual AGM following repeated mailings and reminders. • Two Doodle Polls have been set up to vote in respect of levy increase and accounts auditors. • A CET point has now been awarded for the talk to be given by Mr Andrew Luff 	
15..	<p><u>Any Other Business:</u></p> <ul style="list-style-type: none"> • Bill raised the issue of St Mary's Treatment Centre sending patients to local optometrists for post cat follow up (VA's) again • Jane B highlighted a potential training opportunity. Currently there are 8-9 IP 	

	<p>qualified optometrists in Hampshire. The CCGs have a Workforce Development Plan which could be used if the CCGs are approached, to upskill optometrists who are interested to IP qualified.</p> <p>Ian will approach Cheryl Harding-Trestrail at W Hants CCG to see if she has any knowledge of the plan or can signpost to appropriate person.</p> <ul style="list-style-type: none"> • Jane B is of the view that multiples are already offering their optometrists training for IP in preparation for CUES. 	Ian
12.	<p>Date & Time of next meetings</p> <ul style="list-style-type: none"> • 08 Sep 20 – 19:30hrs • 03 Nov 20 – 19:30hrs 	