

**Hampshire LOC**  
**Minutes of Meeting**  
**Meeting Date: 09 July 2019**  
**Causeway Business Centre**  
**Causeway House**  
**158 The Causeway**  
**Petersfield GU31 4LW**

1.	<b>Welcome:</b>	<b>Action</b>
	<p><b>Present:</b></p> <p>Anthea Reid, Sean Matthews, Bill Vance, Anne Gill, Roisin Carruthers, Adam Knizat, Denise Connor, Gina Graham</p> <p>Masooma Kassam, Bryony Allen, Steve Rowley</p>	
	<p><b>In attendance:</b></p> <p>Ian Silk</p>	
2.	<p><b>Apologies:</b></p> <p>David McCluskey</p>	
3.	<p><b>Declaration of Members Interests:</b></p> <p>No declarations made</p>	
4.	<p><b>Election of Committee Officers</b></p> <p>Following a lengthy discussion regarding the roles of Officers to the committee and the roles of the remaining LOC management committee the following were elected:</p> <p><b>Chair – Sean Matthews</b> (to be supported by Roisin, Ian and Steve as necessary for advice and guidance)</p> <p><b>Vice Chair – Anne Gill</b> (to be responsible for CET development including topics and applications – supported by Bryony for clinical aspects and Ian for venue bookings and co-ordinating events)</p> <p><b>Hon Treasurer – Bill Vance</b></p> <p><b>Hon Secretary</b> (This role will not be filled as the duties are covered by the LOC Business Manager)</p> <p><b>Clinical Lead – Anthea Reid</b> (This is a new role created in light of the growing requirements to act as an intermediary for clinical queries and observations resulting from increased activity with CCGS and the PEC . This role <u>does not</u> replace the responsibilities of the CGPL employed by the PEC and is aimed at queries and concerns raised around referral processes and NHS GOS. The post holder may be asked to support LOC discussions with CCGs and other commissioners regarding new additional services contracts.</p> <p>Further discussion is required around stipend payment for clinical lead or sessional payments</p>	

4a	<p><b>Co-opting Members to the Committee</b></p> <p>The following individuals were co-opted to the management committee unanimously.</p> <p>Steve Rowley – IoW Contractor and former management committee member and Chair.  Bryony Allen - Leightons Senior Optometrist and Professional Services Advisor (Farnham)  Masooma Kassam – Optometrist, Portsmouth</p>	
5.	<p><b>To Approve Minutes</b></p> <p>02 Apr 2019 - Minutes of Meeting were approved as read.</p>	
6..	<p><b>Matters arising not on the agenda:</b></p> <p>Feedback is still required from David in respect of Item 7 (CET) outstanding from the January meeting. . Awaiting update from David (Peripheral Retinal Surgery – ‘Optos’ David may have a contact for this).</p> <p>Action Points from 02 April 2019  9. Attendance at Dorset LOC AGM - volunteer from committee requested to attend. – No-one attended  11. Anthea attending GP training events to talk about Hampshire LOC and Optometry in the county. – Overall good response although one meeting was slightly hijacked by a delegate asking questions which resulted in full presentation not being delivered.</p>	David
7.	<p><b><u>Updates:</u></b></p>	
7.1	<p><b><u>PCSE</u></b></p> <p>There was no representative and the update was circulated via email prior to the meeting</p>	
7.2	<p><b><u>NHS England – South (Wessex) update</u></b></p> <p>There was no representative and the update was circulated by email prior to the meeting.</p>	
7.3	<p><b><u>Primary Eyecare (Southern) Ltd (Primary Eyecare Services Ltd)</u></b></p> <p>At the time of this meeting there was no update available from Primary Eyecare Services (PES) regarding:</p> <p>Southampton MECS  New West Hants contracts  UHS/Lymington Post Cataract follow ups  North Hants contracts migration.</p> <p>It was also noted that nothing has been heard regarding any CET event which should be organised for scheme contractors by PES. Ian to contact Jane Bell.</p> <p>Adam Knizat is happy to update practices local to him regarding any developments or concerns – e.g. lack of engagement in getting patient feedback completed.</p>	<p>Ian S</p> <p>Adam K</p>

7.4	<p><u>Southampton HES Update</u></p> <p>Anthea reported that she had received an email from UHS asking if community practices could see Glaucoma monitoring patients under GOS as the HES had a backlog. This idea was firmly rejected as inappropriate use of GOS. Issue to be raised with CCG by Ian.</p>	Ian S
7.5	<p><u>2018 Glaucoma Initiative</u></p> <p>Seventeen delegates took part in the Glaucoma OSCE on 13 June 2019. 10 passed, 5 failed and 2 are being tested for one discipline in clinic.</p> <p>Another OSCE is to be booked by Roisin for GRR &amp; MECS and having agreed funding for a GRR event at the last committee meeting the amendment to funding a joint event was agreed by the committee.</p> <p>Nothing has been heard from NHS Thames Valley and Wessex Leadership Academy regarding funding for the Glaucoma Professional Certificate. Roisin will follow up on this.</p>	Roisin  Roisin
7.6	<p><u>CCG Updates</u></p> <ul style="list-style-type: none"> <li> <p>• <b>North Hampshire CCG</b></p> <p>At the time of meeting the CCG has still not transferred enhanced service contracts to Primary Eyecare Services Ltd and is therefore ongoing. Further updates on progress will be sought from PES Ltd</p> </li> <li> <p>• <b>NE Hampshire &amp; Farnham CCG</b></p> <p>Roisin and Bryony have agreed to visit Frimley hospital commissioners with a view to discussing possibility of hospital Trust commissioning MECS directly in order to reduce pressure on HES as CCGs appear to be unwilling to engage in discussions.</p> </li> <li> <p>• <b>West Hampshire CCG</b></p> <p>PES Ltd have issued 25 sub-contracts to practices within the CCG. There has been little in the way of updates from PES Ltd and there have been some ongoing communication issues regarding the proposed contracts and actions taken. Ian will follow up for more information.</p> </li> <li> <p>• <b>IOW CCG</b></p> <p>Nothing to report</p> </li> <li> <p>• <b>Portsmouth CCG, South East Hampshire CCG, Fareham and Gosport CCG</b></p> <p>Anne confirmed that the issue discussed at the last meeting regarding LVA contracts has now been resolved.</p> <p>There has been a concern raised by the CCG in particular the Project Manager - New Models of Care (Blanka Wood). Anne has set up a meeting for 19th August to meet the CCG together with Ian to discuss pathways and potential opportunities. <i>(On 01 Aug 19 the CCG cancelled the meeting).</i></p> </li> </ul>	Ian  Roisin/ Bryony  Ian

	<p>A local optometrist has raised a concern regarding the pathway (or lack of it) for Hydroxychloroquine (HCQ) screening. Ian will take this up with the CCG to establish a pathway and funding.</p> <ul style="list-style-type: none"> <li>• <b>Southampton CCG.</b></li> </ul> <p>Lucie Lleshi is in dialogue with UHS and her directors regarding HCQ Screening and will be in touch when there is something further to share.</p>	Ian
7.7	<p><u>LEHN Update</u></p> <p>The England Vision Strategy Regional Event held by the Thomas Pocklington Trust in conjunction with the LEHN was well supported by organisations although notable absentees were Portsmouth, SE Hants and F&amp;G CCGs. Most disappointing was the fact that after all the discussions that took place there were no outcomes or an action plan for moving forward (much the same as the two previous years).</p> <p>The Homeless Eyecare project is working well with 11 point of contact centres now operating across Hampshire and Dorset.</p> <p>There is an Eye Contact Expo at the Ageas Bowl on Wednesday 25<sup>th</sup> September 2019 which is attended by suppliers and other organisations that offer support.</p>	All
8.	<p><u>AGM</u></p> <p>Numbers attending the 2019 AGM were disappointing (30 including four guests). Our guest speaker</p> <p>Prof Pete Coffey was a resounding success. Anne has sent wine and chocolates to Pete and his team as a thank you.</p> <p>A date for 2020 needs to be decided.</p> <p>A venue for 2020 needs to be decided.</p> <p>Sapphire Eyecare have kindly offered to support the next AGM.</p> <p>There was a brief discussion around communication methods and this will be part of further discussion going forwards regarding the whole of how the LOC communicates with its membership.</p>	All All Ian
9.	<p><b>CET 2019-20</b></p> <p>Events Pending for 2019</p> <p>It was agreed that potential CET events with Vision Bridge and MPEye would go ahead and should be followed up by Anne and Ian respectively.</p> <p>There was a brief discussion around income and expenditure in relation to CET events. It was confirmed that CET events were not too costly due in part to some sponsorship and gaining reasonably priced venues (although catering sometimes raised an issue).</p> <p>It was agreed that we would continue doing what we are doing and where possible avoid high expenses.</p>	Anne/Ian
10.	<p><b>Resolution for any representatives of NHS Commissioning Board and CCG's to be excluded from the remainder of this meeting, having regard to confidential nature of the discussion to be transacted.</b></p>	

11.	<b>Chair's Report</b>  There was nothing to report at this meeting.	
12.	<b>Treasurers Report:</b>  Funds continue to remain healthy With approximately £75k in the bank.	
	<b>At this point the meeting was closed having over-run its allotted time. The following points have been updated by the Business Manager post meeting and have not been fully discussed. Some points will need further discussion on 03 September.</b>	
13.	<p><b>Business Manager's Update:</b></p> <p><b>Primary Care Networks Meeting 21 June 19 (feedback)</b> – attachment emailed prior to LOC meeting. Ian attended the inaugural meeting at NHS England Wessex to discuss future roll of PCNs.</p> <p>Budget holders are GP Federations and by 2021 they need to have evolved and become inclusive of all primary care providers in delivering joined up care across the community. There was talk of improving relationships between pharmacies, opticians and dentist and for respective committees to interact.</p> <p>It was proposed that another event similar to the first be held in August and that a bigger meeting with PCN representatives be held in October/November. To date nothing has been heard regarding either event and no notes from this first meeting have been shared by the organisers.</p> <p><b>Forthcoming meeting with Sapphire Eye Care – 01 Aug 19.</b> Ian &amp; Roisin are meeting with Jonny Husband Managing Director and Sally-Anne Laing (Business Manager) to discuss future co-operations, potential post cataract contract and sponsorship.</p> <p><b>Prospective dates for 2020</b> meetings &amp; venues need to be discussed and organised</p> <p><b>Website Biographies</b> – All committee members including co-opted members need to submit a short biography to the Business Manager together with a photograph for updating/uploading on to the website as soon as possible</p> <p><b>Committee Work plan for 2019 -22 and shared responsibilities. Sub Committees?</b></p> <p>Discussion and formulation of a workplan /strategy for the next three years is required in order to provide goals for the LOC to focus on and work towards. As this is a time consuming subject area, sharing your thoughts and ideas with the Business Manager would be a good first step so that an outline strategy can be created.</p>	<p>Ian /Roisin</p> <p>All</p> <p>All/Ian</p> <p>All</p> <p>All/Ian</p>
14.	<p><b>LOC Support Unit:</b></p> <p>LOCSU are very interested in listening to the needs and wants of all LOCs, whilst not promising to be able to deliver them all, their refocus on LOCs in the coming year should be LOC-led. .</p> <p>As part of the re-focus, meetings have been set up for 15 Jul 19 and 29 Jul 19 with Max Halford (Optical Lead, LOCSU). The first meeting will be with Anne and Bill. The second meeting will be with Ian.</p> <p>National Optical Conference (NOC) 13 – 14 November at Chesford Grange Hotel, Kenilworth, Nr. Warwick CV8 2LD– One free place for Chair other places paid by LOC if</p>	<p>Anne/Bill/ Ian</p> <p>All</p>

	agreed at Committee.	
15.	<b>Performance Issues:</b>  Nothing to report.	
16.	<b>Any Other Business:</b>  Points to be discussed at next meeting:  Stipend payment for Clinical Lead and or Chair of Committee Referrals to St Mary's – Portsmouth CCG	All Roisin
17.	<b>Date &amp; Time of next meetings</b>  <ul style="list-style-type: none"> <li>• 03 Sep 19 – Novotel Southampton</li> <li>• 10 Dec 19 – Causeway Business Centre, Petersfield</li> </ul>	Ian Iain

<b>Summary of Action Points</b>		
<b>Agenda Item No:</b>	<b>Action</b>	<b>By Who</b>
6.	Matter arising - Awaiting update from David (Peripheral Retinal Surgery – 'Optos' David may have a contact for this).	David
7.3	Noted that nothing has been heard regarding any CET event which should be organised for scheme contractors by PES. Ian to contact Jane Bell.  Adam Knizat is happy to update practices local to him regarding any developments or concerns – e.g. lack of engagement in getting patient feedback completed.	Ian  Adam
7.4	UHS asking if community practices could see Glaucoma monitoring patients under GOS as the HES had a backlog. Issue to be raised with CCG by Ian.	Ian
7.5	Another OSCE is to be booked by Roisin for GRR & MECS  Nothing has been heard from NHS Thames Valley and Wessex Leadership Academy re Glaucoma Professional Certificate	Roisin  Roisin
7.6	North Hants contract migration – follow up with PES on progress.  West Hants new contracts progress? Follow up with PES.  Portsmouth – query around lack of pathway for HCQ Screening – Follow up with CCG.	Ian S  Iain  Iain
7.7	Eye Contact Expo at the Ageas Bowl on Wednesday 25 <sup>th</sup> September 2019	All
8.	AGM - A date for 2020 needs to be decided. A venue for 2020 needs to be decided.  Communication with membership.	All  Iain
9.	Vision Bridge and MPEye CET to set up.	Anne/Iain
13.	Meeting with Sapphire Eye Care – 01 Aug 19 Dates and venues for 2020 meetings to be discussed? Biographies and photos required for website. Formulation of 3 year Work plan/strategy required – share thoughts and ideas	Iain & Roisin All All  All

14.	Meetings with Max Halford – LOCSU Date for diary – National Optical Conference 13–14 November 2019	Bill/Anne and Ian  All
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