

Hampshire LOC

Minutes of Meeting

Meeting Date: Tuesday 03 September 2019

Novotel Southampton
1 West Quay Road
Southampton
SO15 1RA

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| 1. | Welcome: Max Halford (LOCSU) | Action |
| | Present: Anthea Reid, Sean Matthews (Chair), Anne Gill, Roisin Carruthers, Denise Connor, Bryony Allen, Steve Rowley | |
| | In attendance: Ian Silk | |
| 2. | Apologies: Helen Haslett (Chair – Dorset LOC), Adam Knizat, Bill Vance, Gina Graham, Masooma Kassam, Kirsty Adlem – PCSE, Helen Wardle - NHSE | |
| 3. | Declaration of Members Interests: No declarations made | |
| 4. | To Approve Minutes 09 July 2019 - Minutes of Meeting were approved as read. | |
| 5.. | Matters arising not on the agenda: Action Points from 09 July 2019: 7.4 UHS asking if community practices could see glaucoma monitoring patients under GOS as the HES had a backlog. Issue to be raised with CCG by Ian. | |
| 6. | <u>Updates:</u> | |
| 6.1 | <u>PCSE</u> There was no representative and Ian provided the update attached to these Minutes. | |
| 6.2 | <u>NHS England – South (Wessex) update</u> There was no representative and Ian provided the update attached to these Minutes. | |
| 6.3 | <u>2018 Glaucoma Initiative</u> Roisin reported that a follow up GRR/MECS event was being planned for Wed 6 th Nov | Roisin |

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| | <p>or Thur 21st Nov and had contacted Optegra to see if their facilities were available.</p> <p>In addition Roisin is hoping to run a GRR training session at Rawlings in Winchester for hands on experience supported by assessors. It is also hoped that with assistance from Anthea, Anish Dhital will be able to attend from Winchester Hospital to give advice on glaucoma cases. Numbers would be limited to 20.</p> <p>Discussion regarding the Professional Certificate in Glaucoma is ongoing. Unfortunately, budgets have been spent and the Primary Care Training Hubs set up by Health Education England are not supporting optometry at the present time. Roisin is going to discuss further with Sue Clarke, Head of Workforce and Education - Hampshire and Isle of Wight Partnership of Clinical Commissioning Groups</p> | <p>Roisin</p> <p>Roisin</p> |
| 6.4 | <p><u>CCG Updates</u></p> <ul style="list-style-type: none"> • North Hampshire CCG <p>At the time of meeting the CCG has still not transferred enhanced service contracts to Primary Eyecare Services Ltd and is therefore ongoing. Delay is CCG induced</p> <ul style="list-style-type: none"> • NE Hampshire & Farnham CCG <p>Roisin has spoken with Frimley hospital commissioners regarding commissioning MECS. They are compiling data on patients seen and how many who could be seen in MECS. Would prefer contract run by CCG. Roisin meeting with lead ophthalmologist on 06 September</p> <ul style="list-style-type: none"> • West Hampshire CCG <p>Thirteen practices are signed up for MECS. Thirteen practices are signed up for Post Cataract Service. Both services have a good spread of service area from Andover in the North to Alresford in the East, Ringwood in the West and Lymington in the South.</p> <ul style="list-style-type: none"> • IOW CCG <p>Still in Special Measures</p> <ul style="list-style-type: none"> • Portsmouth CCG, South East Hampshire CCG, Fareham and Gosport CCG <p>The meeting scheduled for the 19th August was cancelled at short notice by the Project Manager – New Models of Care on the basis.</p> <p><i>“Unfortunately I am not best placed to hold this meeting as my original request for the meeting was only around understanding the patients pathways. I would not be able to discuss / clarify how LOCs can support STPs, ICOs and PCNs as well as CCGs in the delivery of primary care.”</i></p> <p>As reported last meeting, a local optometrist has raised a concern regarding the pathway (or lack of it) for hydroxychloroquine (HCQ) screening. Ian has emailed Lyn Darby at the CCG cluster, but no response has been forthcoming.</p> <p>Following a concern raised regarding patients being sent from St Mary’s Treatment Centre, a meeting was held with Care UK to clarify that NHS GOS cannot be used to support Post Op Cataract Follow Up. The CCG were</p> | <p>Roisin</p> |

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| | <p>requested to discuss a formal Post Op contract but have failed to engage. Letters to Care ULK and local Optometrists were discussed and agreed to be despatched at the earliest opportunity. Care UK has been told that they must continue to conduct all Post op care in house until patient is formally discharged. Local optometrists have also been advised that they are to refer patients back to St Mary's until such time an appropriate pathway is put in place.</p> <ul style="list-style-type: none"> • Southampton CCG. <p>Nothing to report – happy with MECS. Have asked Jane Bell when a CET event will be put on for MECS contractors in Southampton</p> | |
| 6.5 | <p><u>LEHN Update</u></p> <p>The next teleconference is on Friday 27th September. Neither Roisin nor Anne can do so need to ask Bill. <i>Bill has since confirmed he is okay to take part in the teleconference</i></p> | Bill |
| 7. | <p><u>AGM 2020</u></p> <p>It was agreed to hold the next AGM on Wednesday 07 July 2020.</p> <p>The venue agreed is Norton Park, Sutton Scotney. Ian to book and to speak with Sapphire Eye Care regarding Mr Andrew Luff attending as a speaker. It was also suggested that we ask the Optometric Advisor to attend to give a short presentation on NHS GOS.</p> | Ian |
| 8. | <p>CET 2019-20</p> <p>It was agreed that Anne, Anthea, Bryony and David would form an initial sub-committee to discuss, plan and arrange CET in conjunction with Ian to ensure it meets the requirements of the College for all clinicians.</p> <p>Initial thoughts include; Myopia Control and multifocal implants, Squints and Nerve Palsy.</p> <p>Suggestion is for an initial CET Plan for the next year to be prepared and brought to the next Committee meeting.</p> <p>Ian has been in talks with Julian Jackson from Vision Bridge and CET events are being set up for:</p> <p>23 October – Basingstoke Apollo Hotel 20 November – Novotel Southampton</p> <p>Anne's contact at Vision Aid Overseas has left so Anne will contact Vision Aid Overseas to push back a possible CET event into the New Year.</p> <p>Max Halford suggested it might be worth having a CET event around Cataract Operations with an Ophthalmologist that also included a short session with the Optometric Advisor to do a Q&A around NHS GOS and making accurate claims.</p> <p>St Mary's Treatment Centre Portsmouth (Care UK) are running a CET event on 17th September. This has been publicised via Mailchimp.</p> | <p>Sub-Comm</p> <p>Anne</p> <p>Sub-Comm</p> |
| 9. | <p>Resolution for any representatives of NHS Commissioning Board and CCG's to be excluded from the remainder of this meeting, having regard to confidential nature of the discussion to be transacted.</p> | |

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| 10. | <p>Chair's Report</p> <p>Sean gave an update on the proposed role of the Clinical Lead following earlier discussion with Anthea. Responsibilities agreed were:</p> <ol style="list-style-type: none"> 1. Answer clinical queries from optometrists/performers and contractors, CCGs, hospital trusts etc. in order to ease workload for the business manager. 2. Sit on the subcommittee for CET 3. Overall promotion of the role of optometry across Hants especially in relation to enhanced services 4. Provide close liaison with the PEC CGPLs to deal with clinical queries. 5. Attend where possible Promotion of Eye Health Services events within and outside the NHS 6. Visit practices across the area to gather views on LOC and what can be improved 7. Act as LOC representative for any concerns raised by NHSE in respect of Performers and or Contractors <p>Where necessary this role will be supported by the LOC Business Manager. Remuneration will be: £250.00 per day, £150 half day or £30 per hour if less and mileage where necessary.</p> <p>The role to be reviewed in six months (March 2020)</p> <p>The Committee agreed fully with the proposed role and remuneration of the Clinical Lead.</p> <p>Ian will create a brief Job Description and claim sheet for the role</p> | Ian |
| 11. | <p>Treasurers Report:</p> <p>The Treasurer had sent his apologies to the meeting but confirmed that funds continue to remain healthy.</p> | |
| 12. | <p>Business Manager's Update:</p> <p>Ian & Roisin met with Jonny Husband, Managing Director and Sally-Anne Laing, Business Manager of Sapphire Eye Care on 01 August. They are keen to work with the LOC to set up a post cataract scheme and this is now work in progress. Sapphire Eye Care are also keen to support the LOC with CET events and to sponsor events such as the LOC AGM.</p> <p>Social Media responsibilities were discussed as Ian is managing the newsletter and promoting events via Mailchimp. Sean is going to work on a Social Media Strategy with Bryony so that Facebook, LinkedIn and Twitter can be better utilised or created. We have a LinkedIn group managed by Anne and we have a Facebook page which Bryony has agreed to manage in the interim.</p> <p>Website Biographies – Not all committee members including co-opted members have submitted a short biography to the Business Manager together with a photograph for updating/uploading on to the website. It would be appreciated if this could be done as soon as possible.</p> <p>Committee Work Plan for 2019 - 2022 and shared responsibilities - Discussion and formulation of a work plan/strategy for the next three years is required in order to provide goals for the LOC to focus on and hold itself to account It was agreed that an Away Day to put together a work plan would be the best way forward.</p> <p>It was agreed to hold a day in November (Ian to source venue and suitable date).</p> | Sean/ Bryony All All/Ian/ |

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| | Max has agreed to facilitate and will be supported by Ian. | Max |
| 13. | <p>LOC Support Unit:</p> <p>Max briefly ran through the draft LOC Needs Assessment as compiled following discussion with some members of the committee and the Business Manager. Max will share this with the committee members for comment before final submission to LOCSU. The Needs Assessment will also be an important part of discussions in respect of the work plan.</p> <p>National Optical Conference (NOC) 13 – 14 November at Chesford Grange Hotel, Kenilworth, Nr. Warwick CV8 2LD– One free place for Chair other committee places paid by LOC.</p> | <p>Max/All</p> <p>All</p> |
| 14. | <p>Performance Issues:</p> <p>Nothing to report.</p> | |
| 15. | <p>Any Other Business:</p> <p>No AOB</p> | |
| 16. | <p>Date & Time of next meetings</p> <ul style="list-style-type: none"> 10 Dec 19 – Causeway Business Centre, Petersfield | Ian |

Summary of Action Points

| Agenda Item No: | Action | By Who |
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| 6.3 | Glaucoma Initiative | Roisin |
| 6.4 | Roisin meeting Ophthalmologist at Frimley Park. | Roisin |
| 6.5 | LEHN Teleconference – 27 September 2019 | Bill |
| 7. | AGM | Ian |
| 8. | CET 2019-20 New CET Sub Committee : Anne, Bryony, Anthea and David | Sub Comm |
| 10. | Clinical Lead Job Description | Ian |
| 12. | Social Media Responsibilities | Sean & Bryony |
| 12 | Website Biographies and photo's | All |
| 12 | Committee Work plan and Away Day | Ian, Max and All |
| 13 | Draft LOC Needs Assessment | Max/All |

LOC Meeting 03 September 2019 – Update from PCSE & NHSE

PCSE

The PCSE ophthalmic department have been working on ensuring the transformation of the electronic GOS forms potentially go live on 28th October 2019. Since the 12th August 2019, a small selection of opticians have been using PCSE Online to submit their GOS 1, GOS 3 and GOS 5 forms, this is known as an the early adopter phase. The opticians have been supplied with user guides and a point of contact at PCSE to help them through the process. Overall this has been a huge success with testimonials from several opticians.

When PCSE Online goes live we will be supplying user guides and other useful material. If you have a practice management system please do discuss with them when they are planning to implement the electronic solution.

NHSE

The QiO deadline was yesterday (28 Aug 19). We will do a final download from the system to ensure that all were submitted. Non submitters will be chased. Despite the letter being clear on the Regional Team to select a large number of contractors selected the incorrect Regional Team. This makes it difficult to find the submission as the whole of England use the QiO. If contractors did select the incorrect regional team we have asked for them to advise of submission date, regional team selected, CCG selected and LOC selected so we can try and locate the return.

Once all of the returns have been submitted they will be analysed and visits booked in as per the policy in the Eye Health Policy Book. The process will end on 31 March 2021.