



**Minutes of 2017 Annual General Meeting
06 June 2017
Norton Park Hotel,
Sutton Scotney, Nr Winchester SO21 3NB**

1. **Welcome**

The LOC Chair, Roisin Carruthers opened the meeting, welcomed all those present (35 including guests) and thanked them for their attendance.

2.

The Chair welcomed Mr Jay Self BM FRCOphth PhD, Associate Professor, Consultant Ophthalmologist and specialist in paediatric ophthalmology who gave a very interesting talk entitled "*Working with kids: tips and cautionary tales*" which was well received and a great opportunity for practitioners to get a better understanding of paediatric eye care.

On conclusion A vote of thanks was led by Roisin Carruthers.

3. **Apologies**

There were 24 apologies in total.

4. **Minutes of 2016 AGM**

The above Minutes were available at the AGM and had been posted on the Hampshire LOC website last year.

There were no matters arising

5. **Chair's Report 2016-17**

Roisin Carruthers (Chair) presented the annual report highlighting the key achievements of the year and the changes that have taken place across Hampshire & IOW.

A copy of the report was sent to all contractors and performers on the Hampshire LOC database prior to the AGM.

6. **Presentation of Accounts**

The 2016/17 accounts were presented by the Honorary Treasurer, Bill Vance. These together with the supporting records had been examined by the scrutineers and agreed.

The Treasurer explained that there are still outstanding invoices in respect of the Part 2 MECS training carried out in the last year but this would not have a significant impact on reserves which were only down on last year by £10K.

The Treasurer also explained that the reduction in statutory levy would not adversely affect LOC funds even with the outlay for MECS training. The increase in LOC levy was also explained as arising because of increased staff at the LOCSU to support engagement with CCGS with and on behalf of LOC Companies

The Treasurer confirmed that the statutory levy will remain at 0.1% plus 0.5% for LOCSU, a total of 0.6% for the current financial year.

7. Adoption of the Reports

Chair's Report

- Proposed by: Anne Gill
- Seconded by: Martina Reeves-Bohlscheid

Approved.

Treasurers Report

- Proposed by: Gina Graham
- Seconded by: Patrick Allen

Approved.

7a. Adoption of Revised LOC Constitution (2016)

The LOC Constitution (2016) which had already been agreed with NHS England and the Optical Confederation was displayed at the AGM. The LOC Business Manager explained that there were only minor amendments made to the previous constitution and were clarifying aspects of different organisations linked to the LOC and had not made any significant changes to how an LOC operates. It was proposed that the LOC as a body accept the new constitution

- Proposed by: Sharon Hulley
- Seconded by: Graham Coates

Approved.

8. Election of Committee Members

There were no nominations for the one Contractor and one Performer vacancies.

Post AGM – Virginia Graham has agreed to be a Committee member as a Performer.

10. Appointment of Scrutineers 2017/18

Ronald Rabbetts and Graham Coates were warmly thanked for scrutinising the 2016/17 accounts.

They have agreed to continue for 2017/18 subject to approval at the AGM.

- Proposed by: Ann Lane
- Seconded by: Alison Starkey

Approved.

11. Any Other Business

An issue was raised by Practitioners that there appears to be significant delays in respect of the CET payment from PCSE which does not appear to be resolved since it is difficult to get an answer/action from PCSE that instigates the payments.

Robert Gough (Prails) advised that he has a contact email address for a person at PCSE who can get the payments sorted. The email address is ceridwyn.lewis@nhs.net

This information has also been posted on the LOC website:
www.hampshireloc.org.uk