

## LOC HOT BRIEF

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LOCs are asked to ensure that this Hot Brief is circulated to all contractors and performers in their area as soon as possible.

Any LOC requiring advice/support on any aspect of their work should contact LOCSU on 020 7549 2051 or email [info@locsu.co.uk](mailto:info@locsu.co.uk)

### Contents

- Application process for second pair and non-tolerance vouchers
- GOS contract application process guidance
- Pre-reg training grant claims
- Unpaid 2017 CET claims

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## New standard processes for second pair and non-tolerance voucher applications

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A standard process for submitting applications for second pair and non-tolerance vouchers has been launched by NHS England to take effect immediately.

From now on, all applications for second pair and non-tolerance vouchers must be sent to your [NHS England Regional Local Team \(RLT\)](#) using the standard national templates.

Please see below guidance documents and the templates to be used:

- [Guidance on applying for a second pair voucher](#)
- [Second pair voucher application form](#)
- [Guidance on applying for a non-tolerance voucher](#)
- [Non-tolerance voucher application form](#)

Please be aware that any second pair and non-tolerance applications received by PCSE from 1 May 2018 will be returned to the contractor with the advice that they need to be submitted direct to the RLT.

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## GOS Contract application process guidance

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LOCSU and the Optical Confederation have produced a guidance document to explain the various stages of the [GOS contract application process](#) and clarify the respective roles of NHS England and PCSE.

**Please note:** If you are an existing contractor who is applying for additional premises, the commissioner will treat this as a variation to an existing contract and not a new contract application.

**Existing GOS contractors who wish to change their bank account details or move premises etc, must contact their NHS England RLT, not PCSE.**

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## **Pre-reg training grant claims**

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As advised in [Hot Brief 63](#), a new, standardised form for claiming a grant for providing Pre-registration training in England was launched in November 2017. The [Supervisor Training Grant application form](#) must be submitted to PCSE, who are responsible for processing claims on behalf of NHS England.

Please see the LOCSU website for further details <http://www.locsu.co.uk/pcse/>

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## **Unpaid 2017 CET claims**

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All 2017 CET claims should now have been paid. Any contractor who is still awaiting payment for a CET claim submitted in 2017 is advised to contact [info@locsu.co.uk](mailto:info@locsu.co.uk) urgently so that the claim can be escalated.

Please include in your email:

- your practice name and address,
- the name and GOC number of the performer the CET claim was for,
- the approximate date the claim was submitted, and
- your case reference number if you have received one from PCSE.

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